

Immigrant Visa Appointment Checklist

Appointment Date: _____

Appointment Time: _____

What to expect at the Consulate:

___ Arrive no more than 30 minutes early for your appointment.

___ Do not bring any family members or other people into the Consulate. Only those applying for visas may be allowed in. Exceptions are made for those needing physical assistance.

___ Bring your appointment letter, application receipts, valid passport, and other required documents.

___ Bring any other visas or border crossing cards you have.

___ Do not bring any prohibited items, such as: sharp objects, including pens; food and drinks; liquids; cell phones; cameras; mirrors; aerosols; tobacco products; matches and lighters; etc.

___ You will pass through the security checkpoint and a small ticket number will be attached to your confirmation page. You will be directed to the appropriate waiting area or check-in window.

___ Watch the display screens for your ticket number. To the right of your ticket number is your interview window number. When your ticket number displays, go to the window number indicated.

___ Occasionally, applicants are called by name. Please listen to all announcements over the loudspeakers.

___ Give the Consular Officer your confirmation page, receipts, previous visa if you have one, passport and any other information the Consular Officer requests.

___ You will be asked to place one finger on a small scanner screen. The Officer will tell you which finger to use.

___ Your other visas or border crossing cards will not be returned to you, even if they are still valid.

___ After the interview, the Officer will direct you to the DHL counter to arrange for courier service.

___ Applicants must pick up their interview results at one of two DHL locations in Ciudad Juarez. The offices are open until 7:00 p.m. Monday through Friday and until noon on Saturdays. Results of interviews are usually ready the same day if the interview was done before 4:00 p.m.

___ If you receive a visa, check it carefully for errors. There will also be a sealed packet in the DHL envelope, which you must present at the port-of-entry. DO NOT open the sealed packet. If the sealed packet is opened, you will have to apply for a new visa.

___ If you do not qualify for a visa after the interview, you will receive a refusal letter and instructions on what to do next.

The Consulate DOES NOT certify or recommend any provider of visa services or documents. Do not believe any representative or business who tells you that they either represent the Consulate or can provide you with documents or services that guarantee you will receive a visa.

We take fraud seriously. If it is discovered that you have provided false information or documents, you may be found ineligible for a visa.